

Joe Lombardo
Governor

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Director



DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF HEALTH CARE FINANCING AND POLICY

Helping people. It's who we are and what we do.



Stacie Weeks,
JD MPH
Administrator

Nevada SHA Resource Center Steering Committee Charter

Purpose

The purpose of the School Health Access (SHA) Steering Committee is to leverage the perspectives and expertise of health and education stakeholders to advise Nevada's Division of Health Care Financing and Policy (DHCFP) in the successful implementation of a SHA Resource Center and other School Health Services (SHS) program expansion activities. This iteration of the Steering Committee builds on the group initially convened in February 2024 to provide input on DHCFP's CMS School-Based Health Services grant application, which the state was subsequently awarded.

Objectives

The Steering Committee will be composed of various key stakeholders, detailed below, who will provide their perspectives and expertise to DHCFP. The Steering Committee will assist DHCFP in developing resources and strategies to expand the provision of and billing for SHS across the state. More specifically, the objectives of the Committee are to:

- Support strategic efforts to ensure success and fulfill CMS' requirements for grant recipients.
- Evaluate identified trends and needs in relation to the DHCFP's programmatic priorities.
- Develop guidance and resources on behalf of the SHA Resource Center to be disseminated to LEAs and other relevant stakeholders.
- Make recommendations, advisory in nature, through relevant knowledge and experience, essential feedback, and independent judgements.

The Steering Committee will serve two primary functions: 1) providing an avenue for DHCFP to report on activities, priorities, and/or challenges with SHS program expansion activities, and 2) advising DHCFP on the objectives listed above and other SHS-related topics as requested.

Membership

Steering Committee members have relevant expertise and familiarity with SHS delivery as well as the physical, behavioral, and mental health needs of Nevada's children and youth. Priority was given to individuals who participated in the initial committee and indicated interest in continued participation. Additional Steering Committee members may include internal and external stakeholders, members of the community, and/or individuals whose expertise aligns with specific areas of interest.

Inaugural SHA Steering Committee Members	
Name	Organization
Jessica Adams	Aging and Disability Services Division (ADSD)
Rique Robb	Aging and Disability Services Division (ADSD)
Samantha Jayme (ADSD-alternate)	Autism treatment assistance program (ATAP) statewide
Nancy Brooks	Clark County School District (CCSD)
Jenna Grant	Division of Child and Family Services (DCFS)
Fran Maldonado	Division of Public and Behavioral Health (DPBH)
Vickie Ives	Division of Public and Behavioral Health (DPBH)
Bre Taylor	Humboldt County School District
Christy McGill	Nevada Department of Education (NDE)
Dana Walburn	Nevada Department of Education (NDE)
Fredina (Dina) Drye-Romero	Nevada Department of Education (NDE)
Kimberly Palma-Ortega <i>*Parent*</i>	Nevada Governors Council on Developmental Disabilities (NGCDD) Public Health Liaison
Jennifer Bauer	State Public Charter School Authority (SPCSA)
Dr. Ashley Greenwald	University of Nevada, Reno; Multi-Tiered System of Support (UNR MTSS)
Kaci Fleetwood	University of Nevada, Reno; Multi-Tiered System of Support (UNR MTSS)
TBD – Potential Additional Considerations	<ul style="list-style-type: none"> • Association representative(s) – e.g. State Association of School Nurses, School Administrators, or School Psychologists • Additional LEA representative(s) • State Public Charter School Authority (SPCSA) representative(s)

Expectations

DHCFP requests that Steering Committee members review materials, provide input, and attend meetings as scheduled. In the event a Steering Committee member is unable to attend a meeting, the member should alert DHCFP ahead of time and nominate a delegate, if one is available.

Much of the anticipated work of the Steering Committee will occur during dedicated meetings, outlined below, which may require members' review of materials before and/or during meetings. Additionally, depending on DHCFP's needs, the Steering Committee may also be tasked with working asynchronously via email and/or attending ad hoc meetings. Naturally, the charge of the Steering Committee may evolve and vary as new developments occur.

DHCFP has contracted with a consulting firm, Sellers Dorsey, to assist with the implementation and administration of the Steering Committee. Steering Committee members should expect to receive and be responsive to communications and requests from both DHCFP and Sellers Dorsey.

Lastly, Steering Committee members are expected to remain professional and respectful of differing perspectives.

Outcomes and Communications

Agreed-upon decisions, guidance, and other deliverables prepared by the Steering Committee will be distributed to LEAs and stakeholders through several mechanisms:

1. The dedicated inbox for SHS-related questions: schoolhealthservices@dhcfp.nv.gov
2. The SHA Resource Center website, which the Steering Committee will help to design and implement.
3. Quarterly meetings with LEAs.
4. Ad Hoc Webinars.

Meeting Timeline

The Committee will meet monthly beginning on November 25, 2024 through January 2025. Following the submission of CMS deliverables in January 2025, Committee meetings will shift to a bimonthly cadence. DHCFP reserves the right to adjust the cadence of Steering Committee meetings depending on the need for ad hoc support for CMS deliverables and/or other initiatives. DHCFP anticipates the Steering Committee will remain active through June 2027.

Meetings, agendas and reference materials will be distributed in advance to Committee members via email.